



OPEN SESSION

**Minutes of the Regular Meeting of the Golden Rain Foundation
Tuesday, May 5, 2020, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
On-Line Virtual Meeting**

Directors Present: Bunny Carpenter, Judith Troutman, Joe Fitzekam, Egon Garthoffner, Beth Perak, Annette Sabol Soule, Pat English, Yvonne Horton, Don Tibbetts, Bert Moldow (arrived late)

Directors Absent: Jim Matson

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Chris Langenour, Brian Gruner, Ernesto Munoz, Betty Parker, Grant Schultz, Cheryl Silva and Becky Jackson

Others Present: Stefanie Brown (VMS), Carl Randazzo (United)

1. Call to Meeting to Order / Establish Quorum – President Carpenter

President Carpenter called the meeting to order at 9:30 a.m.

2. Pledge of Allegiance

Director Horton led the meeting in the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

Acknowledgment of media and Village Television Camera Crew, by way of remote cameras.

4. Approval of Agenda

Director Soule made a motion to approve the agenda. The motion was seconded by Director English.

Director Fitzekam made a motion to move Swim Backstroke Stanchion Flags from closed to open agenda. Director English seconded the motion

President Carpenter called for the vote of the agenda as amended. The motion passed by majority vote.

5. Approval of Minutes

5a. Regular Open Meeting on April 7, 2020

Director Soule made the motion to approve the minutes of April 7, 2020, Regular Open Session. The motion was seconded by Director Fitzekam.

Discussion ensued among the directors.

President Carpenter called for the vote on the minutes of April 7, 2020 as presented and the motion passed unanimously.

6. Report of the Chair

President Carpenter commented that Jim Matson is moving to Idaho and she thanked him for his service on the GRF Board.

7. VMS Board Update – There were no comments from the VMS Board Representative

8. CEO Report

Jeff Parker-CEO and Siobhan Foster-COO gave a report on the following items:

- Update that the numbers of individuals with COVID-19 are very low in the Community. The City of Laguna Woods reports eight confirmed cases. Staff is continuing to monitor the situation and working with the Orange County Health Care Agency. Residents can check the Orange County Health Care Agency for updated information on COVID-19;
- Working with the City of Laguna Woods and the County of Orange on when we can reopen. The Governor is moving to stage two of partial opening which will allow for a few more activities in the State of California;
- The Tennis Center may reopen as soon as May 13th;
- The Golf Course and Driving Range will reopen on May 11th;
- Emeritus Program will only have online classed in the fall;
- Budget review for the month of April is coming;
- Recreation resources are now available online through the Laguna Woods website;
- RFID tags for new vehicles are issued by Resident Services by appointment only;
- Reminder to participate in the 2020 Census either online, or by phone; census;
- Reminder from Orange County Vector Control to remove any stagnate water to control the spread of mosquitos;
- The second issue of the Village Breeze Magazine is now out.

9. Open Forum (Three Minutes per Speaker)

Members comments were read by Becky Jackson on the following topics:

- A Member commented about the reopening of the VMS facilities;
- A Member requested that the trail fees be prorated because residents have not been unable to use the trails;
- A Member commented about the need for more volunteers to help use their talents to contribute to the Village with new ideas. Would like to start a new club for new innovators;
- A Member requested that the outdoor Pickleball Courts be reopened as soon

as possible;

- A Member asked when the pools will be reopened;
- A Members commented about resident walking around the community and interference from the golf carts in the community.

10. Responses to Open Forum Speakers

Several Directors responded to and provided input regarding member comments.

- Director Soule commented that the recreation facilities will be reopened in accordance with the guidelines set by the Governor and the County of Orange;
- Director Soule commented that new clubs must apply through the Recreation Department and facilities must be rented.

11. Consent Calendar

Recommendation from the Finance Committee:

- 11a.** Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of March 2020 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.
- 11b.** Approve the Resolution to Update the GRF Committee Appointments

RESOLUTION 90-20-17 **GRF COMMITTEE APPOINTMENTS**

RESOLVED May 5, 2020, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Pat English, Chair (GRF)
Bunny Carpenter (GRF)
Yvonne Horton (GRF)
Jon Pearlstone, (Third)
Steve Parsons (Third)
Lynn Jarrett, Alternate (Third)
Sue Margolis (United)
Manuel Armendariz (United)
Brian Gilmore, Alternate (United)
Al Amado, (Mutual 50)

Community Activities Committee

Joe Fitzekam, Chair (GRF)
Bunny Carpenter (GRF)
Yvonne Horton (GRF)
Cush Bhada, (Third)
Annie McCary (Third)
Jon Pearlstone, Alternate (Third)
Doug Gibson, Alternate (Third)
Andre Torng, (United)
Juanita Skillman (United)
Elsie Addington, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisor: Janey Dorrell, Ed Tao and Roland Boudreau

Equestrian Center Ad Hoc Committee (New)

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Jim Matson (GRF)
Cush Bhada (Third)
Annie McCary (Third)
Andre Torng (United)
Vacancy (United)
Advisors: Gary Empfield, Stefanie Brown,
Sally Ingmanson, Bunny Lipinski

Finance Committee

Pat English, Chair (GRF)
Judith Troutman (GRF)
Annette Sabol Soule (GRF)
Jon Pearlstone, (Third)
Steve Parsons (Third)
Robert Mutchnick, Alternate (Third)
Sue Margolis (United)
Brian Gilmore (United)
Manuel Armendariz, Alternate (United)
Al Amado, (Mutual 50)

Purchasing Ad Hoc Committee (new)

Bunny Carpenter, Chair (GRF)
Judith Troutman (GRF)
Annette Sabol Soule (GRF)
Carl Randazzo (United)
Cash Achrekar (United)
Brian Gilmore, Alternate (United)
Jon Pearlstone (Third)
Steve Parsons (Third)
Cush Bhada, Alternate (Third)

Landscape Committee

Bert Moldow, Chair (GRF)
Jim Matson, (GRF)
Yvonne Horton (GRF)
Lynn Jarrett, (Third)
Reza Karimi, (Third)
Ralph Engdahl, Alternate (Third)
Manuel Armendariz, (United)
Andre Torng (United)
Neda Ardani, Alternate (United)
Vacant (Mutual 50)
Advisors: None

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)
Jim Matson (GRF)
Joe Fitzekam (GRF)
Jon Pearlstone, Alternate (Third)
Cush Bhada (Third)
John Frankel (Third)
Doug Gibson, Alternate (Third)
Carl Randazzo, (United)
Reza Bastani (United)
Brian Gilmore, Alternate (United)
Inesa Nord-Leth (Mutual 50)
Advisors: Richard Palmer

Clubhouse 1 Renovation Ad Hoc Committee

Joe Fitzekam, Chair (GRF)
Egon Garthoffner (GRF)
Pat English (GRF)
Jon Pearlstone (Third)
Robert Muchnick (Third)
Brian Gilmore (United)
Sue Margolis (United)
Carl Randazzo, Alternate (United)

PAC Renovation Ad Hoc Committee

Judith Troutman, Chair (GRF)
Joe Fitzekam (GRF)
Bunny Carpenter (GRF)
Jon Pearlstone, (Third)
Cush Bhada, (Third)
John Frankel, Alternate (Third)
Carl Randazzo, (United)
Juanita Skillman (United)
Sue Margolis, Alternate (United)

Board Members by Rotation (Mutual 50)
Advisor: Sharon Molinari

Media and Communications

Annette Sabol Soule, Chair (GRF)
Pat English (GRF)
Beth Perak (GRF)
Annie McCary (Third)
Lynn Jarrett (Third)
Craig Wayne, Alternate (Third)
Doug Gibson, Alternate (Third)
Juanita Skillman, (United)
Elsie Addington, (United)
Neda Ardani, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisors: Carmen Pacella, Frank Tybor, Tom Nash

Mobility & Vehicles Committee

Judith Troutman, Chair (GRF)
Don Tibbetts, Co-Chair (GRF)
Egon Garthoffner (GRF)
Craig Wayne (Third)
John Frankel, (Third)
Cush Bhada, Alternate (Third)
Elsie Addington, (United)
Reza Bastani (United)
Neda Ardani, Alternate (United)
John Dalis, (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Bert Moldow (GRF)
Jim Matson (GRF)
Reza Karimi, Alternate (Third)
Robert Mutchnick (Third)
Ralph Engdahl (Third)
Neda Ardani (United)
Cash Achrekar (United)
Brian Gilmore, Alternate (United)
John Dalis (Mutual 50)

Disaster Preparedness Task Force

Judith Troutman, Chair (GRF)
Annette Sabol Soule, (GRF)
Bert Moldow, (GRF)
John Frankel, (Third)

Annie McCary, (Third)
Ralph Engdahl (Third)
Doug Gibson, Alternate (Third)
Cash Achrekar, (United)
Andre Torng, (United)
Reza Bastani, Alternate (United)
Board Members by Rotation (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Strategic Planning Committee

Annette Sabol Soule, Chair (GRF)
Joe Fitzekam (GRF)
Yvonne Horton (GRF)
Jon Pearlstone (Third)
Robert Mutchnick (Third)
Steve Parsons, Alternate (Third)
Andre Torng (United)
Brian Gilmore (United)
Sue Margolis, Alternate (United)

OTHER COMMITTEES:

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Egon Garthoffner (GRF)
Judith Troutman (GRF)
Robert Mutchnick (Third)
John Frankel (Third)
Ralph Engdahl, Alternate (Third)
Elsie Addington (United)
Neda Ardani, Alternate (United)
Board Members by Rotation (Mutual 50)

Select Audit Task Force

Pat English (GRF)
Diane Phelps (GRF)
Elizabeth Roper (United)
Peggy Moore (Third)

Donation Requests

Beth Perak (GRF)

RESOLVED FURTHER, that Resolution 90-20-16 adopted April 7, 2020, is hereby superseded and cancelled; and

RESOLVE FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director English made a motion, seconded by Director Soule, to approve the Consent Calendar as presented and the motion passed without objection.

12. Unfinished Business

12a. Entertain a Motion to Introduce a Resolution for Off-Season Children's Swim Hours Adjustment

Director Garthoffner read the following resolution:

RESOLUTION 90-20-18 **OFF-SEASON CHILDREN'S SWIM HOURS ADJUSTMENT**

WHEREAS at the March 12, 2020 Community Activities Committee (CAC) meeting, staff recommended to authorize the Recreation and Special Events Department to adjust the off-season Children's Swim program hours from noon to 2 p.m. to 2 p.m. to 4 p.m. at Pool 2 during the offseason swim hours, October 1 to Memorial Day weekend;

WHEREAS Pool 2 is open from 7 a.m. to 6 p.m. daily; opening at 9 a.m. on Wednesday's for weekly maintenance. The Children's Swim program resides at Pool 2 during the off season, October 1 to Memorial Day weekend, and is currently offered from noon to 2 p.m. daily.;

WHEREAS the summer Children's Swim program relocates to Pool 6 with daily hours from 12 noon to 4 p.m., Memorial Day weekend to October 1;

WHEREAS residents have requested that the Children's Swim hours be adjusted during the off-season to provide the opportunity for grandchildren to swim after school;

WHEREAS a seven day electronic survey was conducted with Village swimmers. The Recreation and Special Events Department received 128 responses of which 73 respondents confirmed using Pool 2 for lap swimming only. In addition, the survey results indicate that the preferred lap swim times are 7 a.m. to 8 a.m., 9 a.m. to 10 a.m. and 10 a.m. to 11 a.m. One of the least utilized times is from 2 p.m. to 4 p.m.;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of Directors of this Corporation hereby adopts approval of staff recommendation to authorize the Recreation and Special Events Department to adjust the off-season Children's Swim program hours from noon to 2 p.m. to 2 p.m. to 4 p.m. at Pool 2 during the offseason swim hours, October 1 to Memorial Day weekend;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

April Initial Notification

28-day notification for member review and comment to comply with Civil Code §4360 has been satisfied

Director Garthoffner made a motion to approve a resolution to adjust the off-season children's swim hours. The motion was seconded by Director English.

Discussion ensued among the directors.

President Carpenter called for a vote and the motion passed without objection.

12b. Entertain a Motion to Introduce a Resolution for Clubhouse Holiday Hours

Director Garthoffner read the following resolution:

RESOLUTION 90-20-19
CLUBHOUSE HOLIDAY HOURS

WHEREAS at the March 12, 2020 Community Activities Committee (CAC) meeting, staff recommended to authorize the Recreation and Special Events Department to adjust clubhouse holiday operating hours on certain holidays beginning January 2021;

WHEREAS New Year's Day bookings are nonexistent with few reservations taking place on President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day and the Friday after Thanksgiving. Saddleback Emeritus classes are not in session on VMS holidays and clubhouse facilities are vacant and underutilized. With ample notice of limited hours (9 a.m. to 2 p.m.) on said holidays residents will still have the ability to fulfill any needs they may have at the facility. Limit Clubhouse 1 to the hours of 9 a.m. to 6 p.m. for the first year;

WHEREAS clubhouses will remain open on Thanksgiving Day, Christmas Eve and Christmas Day from 8 a.m. to 10 p.m. to accommodate the needs of resident events;

WHEREAS Proposed Clubhouse Holiday Hours will be as follows:

Close All Clubhouses	New Year's Day
Limit Hours 9 a.m. to 2 p.m.	President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day and Friday after Thanksgiving
No Modifications	Thanksgiving, Christmas Eve and Christmas Day

WHEREAS fulltime and part time hourly staff who are scheduled to work on one of the 10 designated VMS holidays receive holiday pay equal to 1.5 times base pay;

WHEREAS the cost to staff six facilities from 8 a.m. to 10 p.m. on a designated holiday with a part time Recreation Leader is approximately \$2,772. The proposed closure of New Year's Day and limited hours of 9 a.m. to 2 p.m. on six elected holidays would have a cost savings of \$13,464 annually;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of Directors of this Corporation hereby adopts approval of staff recommendation to authorize the Recreation and Special Events Department to adjust clubhouse holiday operating hours on certain holidays beginning January 2021;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

April Initial Notification

28-day notification for member review and comment to comply with Civil Code §4360 has been satisfied

Director Garthoffner made a motion to approve a resolution for clubhouse holiday hours. The motion was seconded by Director Soule.

Discussion ensued among the directors.

Director Soule made an amendment to make holiday hours affect all clubhouses except Clubhouse 7. The motion was seconded by Director Moldow. The amendment passed without objection.

Director Horton made an amendment to change clubhouse holiday hours from 9 a.m. to 6 p.m. for the first year for Clubhouse 1. The motion was seconded by Director Fitzekam. The amendment passed without objection.

President Carpenter called for the vote on the motion as amended and the motion passed without objection.

12c. Entertain a Motion to Introduce a Resolution to Revise GRF Equestrian Pricing Policy

Director Garthoffner, Secretary of the Board, read the following resolution:

RESOLUTION 90-20-20
REVISED GRF EQUESTRIAN PRICING POLICY

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs; and

WHEREAS, the Board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs and their adoption of the 2020 Business Plan included certain fee changes;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of Directors of the Corporation hereby adopts a revised GRF Pricing policy relative to the Equestrian Center:

Horse Boarding

- A Horse Boarding Fee shall be charged, monthly, to residents who wish to board their horse(s) at the Equestrian Center.
- The fee, rounded up to the nearest dollar, shall be based on the estimated monthly cost to board a resident's owned or leased horse, and ~~65%~~ 70% shared (subsidized) by the community at large.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, and percentage shared by the community at large.
- The GRF Board of Directors will periodically review the estimated monthly cost of boarded horses and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees).
- The cost of feed will be fully absorbed by the resident based on their selection from the menu of options.

Horse Trailer Storage & Horse Transportation Fees

- If space allows, residents may store their horse trailers at the Equestrian Center. The fee to store a horse trailer shall be 50% of the charge for a recreational vehicle in the RV Storage Lots.
- GRF shall be reimbursed the cost of transporting a horse for a resident. The costs include: labor, fuel, and wear and tear on the trailer and vehicle.

Trail Ride Fees

- A separate fee shall be charged for trail rides for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used

- to lead the trail ride; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

Lesson Fees

- Fees shall be charged for individual and group lessons for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used to provide the lesson; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

Horse Rental Fee

- A resident fee and a guest fee shall be charged for the use of a GRF owned horse for lessons and trail rides.
- The fees, rounded up to the nearest dollar, shall be based on the estimated hourly cost of a GRF owned horse; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

RESOLVED FURTHER, that this resolution shall be effective January 1, 2020, at which time, retroactive billing for the 2020 storage fees will occur, and Resolution 90-20-12 adopted March 3, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

APRIL Initial Notification

28-day notification for member review and comment to comply with Civil Code Section 4360 has been satisfied.

Director Garthoffner made a motion to adopt a resolution to revise GRF equestrian pricing policy. Director English seconded the motion.

Discussion ensued among the directors.

President Carpenter called for a vote and the motion passed without objection.

12d. Entertain a Motion to Introduce a Resolution for a GRF Donation Policy

Director Garthoffner read the following resolution:

RESOLUTION 90-20-21
DONATION POLICY

WHEREAS, the GRF Board of Directors has recognized the need to adopt a Donation Policy to set forth guidelines in an efficient and effective process for accepting gifts and minor monetary donations in a responsible, transparent and accountable manner that is consistent with the Golden Rain Foundation (GRF) goals;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of Directors of this Corporation hereby adopts the Donation Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

APRIL Initial Notification

28-day notification for member review and comment to comply with Civil Code Section 4360 has been satisfied.

Director Garthoffner made a motion to adopt a resolution for a GRF donation policy. Director Soule seconded the motion.

Discussion ensued among the directors.

President Carpenter requested that Director Perak's name be added to the Committee Appointments as she will be the Director handling donation requests.

President Carpenter called for a vote and the motion passed without objection.

13. New Business

13a. Entertain a Motion to Re-Introduce the Resolution Establishing the Revised GRF Rules for Board Meetings

Director Garthoffner, Secretary of the Board, read the following resolution:

RESOLUTION 90-20-xx
GOLDEN RAIN FOUNDATION RULES FOR BOARD MEETINGS

WHEREAS, the Open Meeting Act, Civil Code §§4900-4950, provides an ongoing right for each member of Laguna Woods to participate in the governance of the community; and

WHEREAS, the Golden Rain Foundation Board of Directors recognizes the need to facilitate effective, efficient and orderly board meetings for the benefit of the community while protecting members' rights to observe and participate in the governance process; and

NOW THEREFORE BE IT RESOLVED, [DATE], 2020, the Board of Directors of this Corporation hereby approves the Golden Rain Foundation Rules for Board Meetings, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-11-135 adopted November 22, 2011 is hereby suspended in its entirety and cancelled;

RESOLVED FURTHER; that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

February Initial Notification—Revised March 2020—April Referred Back to Committee
Must postpone 28-days for member review and comment to comply with Civil Code §4360.

Director Garthoffner made a motion to re-introduce a resolution establishing the revised GRF Rules for Board Meeting. The motion was seconded by Director Troutman.

Discussion ensued among the directors.

President Carpenter called for the vote to reintroduce the GRF Rules for Board Meetings for another 28-days and the motion failed by a vote of 5-5-0 (Director English, Tibbetts, Fitzekam, Moldow, Perak opposed).

Director Perak requested we postpone this item to the next agenda in June. President Carpenter requested that each Board Member send her their suggestions.

- 13b.** Entertain a Motion to Approve and Authorize a Special Accommodation Policy for Reciprocal and Charitable Club Events

RESOLUTION 90-20-XX

Special Accommodation for Reciprocal and Charitable Club Events Hosted by the Laguna Woods Village Men's 18-Hole Golf Club for year 2020

WHEREAS at the April 9, 2020 Community Activities Committee (CAC) meeting, CAC recommended to approve the Recreation and Special Events Department's request to waive guest fees for the Memorial Golf Tournament,

Men's Silver Senior Golf Team Matches and Laguna Woods Men's Club Member/Guest Tournament only;

WHEREAS the Men's 18-Hole Golf Club Laguna Woods hosts a number of events that market to non-residents or fundraise for the Foundation of Laguna Woods Village.

- The Memorial Golf Tournament benefiting the Foundation of Laguna Woods Village (Revenue Loss \$15,750.00)
- Men's Silver Senior Golf Team Matches (Revenue Loss \$1,368.00)
- Laguna Woods Men's Club Member/Guest Tournament (Revenue Loss \$1,330.00)

WHEREAS each event has a variety of goals, formats and has been charged differently over the years via approval of the GRF President;

WHEREAS at the March 12 CAC meeting, the committee discussed and approved that a policy be created and presented to the GRF Board on April 7;

WHEREAS At the April 7 GRF Board of Directors meeting, the board voted unanimously to have the staff report be evaluated, discussed and revised at the April 9 CAC meeting;

WHEREAS the 18-Hole Men's Golf Club is requesting that facility and golf fees be modified to accommodate the aforementioned events;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of Directors of this Corporation hereby introduces approval of CAC recommendation to authorize the Recreation and Special Events Department to approve special accommodation request to reduce or waive guest fees for the Memorial Golf Tournament, Men's Silver Senior Golf Team Matches and Laguna Woods Men's Club Member/Guest Tournament only;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

MAY Initial Notification

Should the Board endorse the proposed resolution, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Director Garthoffner made a motion to introduce the Special Accommodation Policy for Special Events for 28-day review. The motion was seconded by Director Moldow.

Discussion ensued among the directors.

A Member commented in favor of this resolution.

President Carpenter called for a vote and the motion passed without objection.

13c. Entertain a Motion to Introduce the GRF Transportation ADA Policy

Director Soule made a motion to introduce the GRF Transportation ADA Policy. The motion was seconded by Director Horton.

Discussion ensued among the directors.

Vice President Troutman commented this is required for the vehicles that are under the Grant.

Chris Langenour, Director of General Services, commented that the resolution will be included for the second reading.

President Carpenter postponed this item to the next agenda in June to be introduced with the resolution for 28-day review.

Director Moldow made a motion to postpone this item to the next meeting in June. The motion was seconded by Director Troutman and it passed without objection.

13d. Entertain a Motion to Approve a Resolution for the GRF Equestrian Center Ad Hoc Committee Charter

Resolution 90-20-23
Community Activities Committee (CAC)
Equestrian Center Ad Hoc Committee Charter

WHEREAS, on February 4, 2020, the Board of Directors of this Corporation established the Community Activities Committee (CAC) Equestrian Center Ad Hoc Committee pursuant to Article 7, Section 7.1.1 and 7.1.2 of the bylaws of this Corporation;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of

Directors of this Corporation hereby assigned the duties and responsibilities of the CAC Equestrian Center Ad Hoc Committee as follows:

1. Review service levels, budgets and projected revenue;
2. Review and evaluate all unbudgeted programs, repairs, and maintenance needs;
3. Review and evaluate existing rules and policies and recommend changes of said policies, as appropriate;
4. Consider recommendations and encourage the participation of residents and boarders in the activities and programs current and future;
5. Create a resolution that details expectations for service levels, procedure for recommended rule changes and approvals.

RESOLVED FURTHER, that the CAC Equestrian Center Ad Hoc Committee shall perform other such duties as may be assigned by the Golden Rain Foundation Board and upon the conclusion of the Ad Hoc Committee work, it will be disbanded by the Board.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Garthoffner made a motion to approve the resolution the CAC Equestrian Center Ad Hoc Committee. The motion was seconded by Director Horton.

Discussion ensued among the directors.

President Carpenter called for the vote and the motion passed without objection

13e. Entertain a Motion to Introduce a Resolution for Backstroke Stanchions and Flags at Pool 2

Director Garthoffner read the following resolution:

RESOLUTION 90-20-XX
POOL 2 BACKSTROKE STANCHIONS AND FLAGS

WHEREAS at the April 9, 2020 Community Activities Committee (CAC) meeting, staff recommended to authorize the Recreation and Special Events Department to approve the Recreation and Special Events Department recommendation to install stanchions and backstroke flags at Pool 2;

WHEREAS pools 2 and 5 are considered the lap pools of the Community, offering lane lines for recreational lap swimming;

WHEREAS on November 8, 2018, the CAC denied a request by lap swimmers to install backstroke flags at Pool 2 since Laguna Woods Village does not have a competitive swim program nor does it host swim meets. Additionally, current lane lines have indicators, the long white strip at the end of the lane line, to alert the swimmer of the approaching wall;

WHEREAS at the July 23, 2019 Special CAC meeting approximately 30 lap swimmers requested CAC approval to install backstroke flags;

WHEREAS on March 12, the CAC decided to re-evaluate the request and directed staff to provide a staff report;

~~**WHEREAS** Laguna Woods Village lap swimmers have become more organized in the past year, adding participants into the program creating a competitive swim environment at Pool 2;~~

WHEREAS the flags are used by backstroke swimmers to alert them that they are approaching the end of the pool. This is especially beneficial for swimmers who use a flip turn method to accelerate off the wall and to minimize the risk of injuries. Backstroke flags are strung between stanchions via sturdy metal posts anchored to the pool deck using slip anchors, which allows them to be removed. Flags are pre-strung in 45 foot lengths across the pool;

WHEREAS the majority of lap swimmers swim between 7 to 11 a.m. The flags would be in place during this time frame and removed for the remainder of the day. A screw cap would cover the stanchion holes when not in use;

WHEREAS installation of backstroke flags and stanchions will cost approximately \$4,100. Operating funds from Aquatics Work Center 690 materials and supplies would be used to cover the expense;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of Directors of this Corporation hereby introduces approval of staff recommendation to approve the Recreation and Special Events Department recommendation to install stanchions and backstroke flags at Pool 2;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Should the Board endorse the proposed resolution, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Director Garthoffner made a motion to approve the resolution for backstroke stanchions and flags at pool 2. The motion was seconded by Director Soule.

Discussion ensued among the directors.

Director Soule made an amendment to remove the 6th paragraph about the backstroke swimmers that uses the swimming lanes. The motion was seconded by Director English and the amendment passed without objection.

President Carpenter commented that this item should be approved with the condition that a Backstroke Swimming Club be formed for this group so that guideline can be established. She requested that the group be limited to three lanes so that other members can use the pool.

President Carpenter made an amendment to limit the backstroke stanchions and flags to three lanes at pool 2. The motion was seconded by Director Soule and the amendment failed. By consensus, the board would like the pool to be used for backstroke swimmers on a first come-first-serve basis.

- A Member supported the need for the pool safety backstroke flags.
- A Member spoke in favor of the resolution.

President Carpenter called for the vote on the resolution as amended and the motion passed with one abstention, Director Troutman.

14. The Board took a 10 minute break.

15. Committee Reports

15a. Report of the Finance Committee/Financial Reports – Director English gave a presentation on the Treasurer's Report, resale and leasing updates. The Committee met on April 22, 2020; next meeting June 24, 2020, at 1:30 p.m. location TBA.

- (1) GRF Treasurer's Report
- (2) GRF Finance Committee Report
- (3) Purchasing Task Force – President Carpenter. The Task Force met on February 10, 2020.

15b. Report of the Community Activity Committee – Director Fitzekam. Director Fitzekam commented that we would like to open recreation facilities as soon

as we can, but we need to follow the state and county guidelines. The Committee met on April 9, 2020; next meeting May 14, 2020, at 1:30 p.m. as a virtual meeting.

- 15c.** Report of the Landscape Committee – Director Moldow gave an update from the Landscape Committee. The Committee met on February 12, 2020; next TBA.

- 15d.** Report of the Maintenance & Construction Committee – Director Garthoffner gave an update from the Maintenance & Construction Committee. The Committee worked on the truck wash facility. The Committee met on April 8, 2020; next meeting June 10, 2020 at 9:30 a.m. location TBA.

(1) Report of the Performing Arts Center (PAC) Renovation Ad Hoc Committee – Vice President Troutman. In April, 2017 the Committee hired SVA Architects to study renovation of the PAC. The history of the changes in budgets from 2017 to 2020 was summarized. The Committee met on April 13, 2019; to review bids.

- 15e.** Report of the Media & Communications Committee – Director Soule gave an update from the Media & Communications Committee. The Committee met on April 20, 2020; next meeting May 18, 2020, at 1:30 p.m. as a virtual meeting.

(1) Thrive Task Force Report – Director Perak gave an update on the Task Force. The Task Force is working on sharing kindness.

- 15f.** Report of the Mobility & Vehicles Committee – Vice President Troutman gave an update from the Mobility & Vehicles Committee. The Committee met on February 5, 2020; next meeting June 3, 2020, at 1:30 p.m. location TBA.

- 15g.** Report of the Security & Community Access Committee – Director Tibbetts gave an update from the Security & Community Access Committee. The Committee met on February 24, 2020; next meeting TBA.

(1) Report of the Laguna Woods Village Traffic Hearings – Director Garthoffner. The Traffic Hearings were held on February 19, 2020; next Traffic Hearings TBA.

(2) Report of the Disaster Preparedness Task Force – Vice President Troutman. The Task Force met on January 28, 2020; next meeting will be held on May 26, 2020 at 9:30 a.m. as a virtual meeting.

- 15h. Energy Research Group – Director Moldow commented that this group is no longer meeting. All the members have resigned from the group.
16. **Future Agenda Items** - *All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*
- 16a. Donation by Bah'ail Club of a Bench for Aliso Creek and Two Plumeria Trees at Clubhouse 6
- 16b. Orange County Mosquito and Vector Control District Presentation
17. **Directors' Comments**
- Director Garthoffner commented on solar energy
18. **Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

The meeting was recessed at 1:09 p.m.

Summary of Previous Closed Session Meetings per Civil Code §4935.

During the April 7, 2020, Regular Closed Session, the Board:

Approved the Agenda

Approved the Minutes of:

(a) March 3, 2020—Regular Closed Session

Discussed and Considered Personnel Matters

Discussed and Considered Contractual Matters:

Discussed Legislation Matters

Discussed and Considered Litigation Matters

Discussed Litigation Report Summary

19. Adjournment

The meeting was adjourned at 4:49 p.m.



Egon Garthoffner, Secretary of the Board
Golden Rain Foundation



RESOLUTION 90-20-20

Equestrian Center Pricing Policy

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs; and

WHEREAS, the Board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs and their adoption of the 2020 Business Plan included certain fee changes;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of Directors of the Corporation hereby adopts a revised GRF Pricing policy relative to the Equestrian Center:

Horse Boarding

- A Horse Boarding Fee shall be charged, monthly, to residents who wish to board their horse(s) at the Equestrian Center.
- The fee, rounded up to the nearest dollar, shall be based on the estimated monthly cost to board a resident's owned or leased horse, and 70% shared (subsidized) by the community at large.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, and percentage shared by the community at large.
- The GRF Board of Directors will periodically review the estimated monthly cost of boarded horses and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees).
- The cost of feed will be fully absorbed by the resident based on their selection from the menu of options.

Horse Trailer Storage & Horse Transportation Fees

- If space allows, residents may store their horse trailers at the Equestrian Center. The fee to store a horse trailer shall be 50% of the charge for a recreational vehicle in the RV Storage Lots.
- GRF shall be reimbursed the cost of transporting a horse for a resident. The costs include: labor, fuel, and wear and tear on the trailer and vehicle.



Trail Ride Fees

- A separate fee shall be charged for trail rides for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used to lead the trail ride; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

Lesson Fees

- Fees shall be charged for individual and group lessons for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used to provide the lesson; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

Horse Rental Fee

- A resident fee and a guest fee shall be charged for the use of a GRF owned horse for lessons and trail rides.
- The fees, rounded up to the nearest dollar, shall be based on the estimated hourly cost of a GRF owned horse; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

RESOLVED FURTHER, that this resolution shall be effective June 1, 2020, and Resolution 90-20-12 adopted March 3, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Golden Rain Foundation | Donation Policy

1. Purpose

To provide guidelines and an efficient and effective process for accepting gifts and minor monetary donations in a responsible, transparent and accountable manner that is consistent with the Golden Rain Foundation (GRF) goals. This policy also establishes guidelines, standards and procedures for the installation and care of donated community improvements. GRF desires to encourage donations, while at the same time, manage aesthetic impacts and mitigate installation and ongoing maintenance costs.

2. Donation Defined

A donation is defined as any item of value given to the GRF by a donor who expects nothing significant of value in return, other than recognition and disposition of the gift in accordance with the donor's wishes to the degree possible.

3. Types of Donations

Donations may be offered in the form of cash up to \$100,000 (U.S. dollars only) and real or personal property. Designated donations mean those donations that the donor specifies for a particular department, location or purpose. Undesignated donations mean those donations that are given to the GRF for an unspecified use.

4. Consistency with GRF Interests

Designated donations may be accepted only when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village. GRF must always consider resident trust and comply with all applicable governing documents and laws when accepting donations.

5. Standards for Donations

- a. **Acquisition or purchase:** GRF and the community have an interest in ensuring that community space elements shall be purchased and installed by Village Management Services (VMS). Items selected for acquisition or purchase will be of high quality related to style, appearance, durability and ease of maintenance. VMS personnel will be responsible for coordinating purchases and installations of all community space elements. All acquisitions and/or purchases shall be approved in advance by the GRF board of directors.
- b. **Appearance and aesthetics:** GRF and the community have an interest in ensuring the best appearance and aesthetic quality of community facilities. Community space elements should reflect the character of the space or facility. All community space elements will be installed in a manner that will not substantially change the character of a facility or its intended use.

- c. **Maintenance:** Donated community space elements will become GRF property once installed and/or permanently placed in the mutually agreed-upon location. Accordingly, VMS has the duty to provide only routine maintenance and repair of the donation for a minimum of five years or beyond, if applicable. GRF, may, but shall not be required to, replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- d. **Repair:** GRF has an interest in ensuring that all community space elements remain in good repair. In addition, the community has an interest in ensuring that the short- and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated community space elements purchased must be of high quality to ensure longevity and be resistant to the elements, wear and tear, and acts of vandalism.
- e. **Cost:** GRF has an interest in ensuring that the donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space element(s). GRF also has an interest in ensuring that ongoing maintenance costs do not negatively impact the resources for maintenance of other GRF facilities. Consequently, GRF will assess, at time of purchase, a charge sufficient to cover anticipated installation and ongoing maintenance costs of donated community space element(s) during its anticipated life cycle.

6. Procedure for Making Donations

- a. **Management:** The applicable department director or chief operations officer (COO) will manage the proposed donation(s) (Recreation, Landscaping, General Services, Operations, etc.).
- b. **Contact:** Donor must contact the applicable department director or COO to determine whether donation(s) will be accepted and the conditions of acceptance. If the donation(s) is accepted, donor will work with VMS staff to finalize the combined total cost of donation(s) and complete Donation Agreement (Attachment 1).
- c. **Committee consideration:** Donation(s) will be reviewed by the applicable oversight committee prior to board consideration of donation(s).
- d. **Board approval:** Final approval shall be granted by the GRF Board of Directors for acceptance of all donations.

7. Criteria for Acceptance

To accept donation(s) of a community space element for a specific facility, the donation must:

- a. Meet a true need of the facility;

- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

GRF reserves the right to accept or deny any donation(s).

8. Guidelines

All determinations, will be based upon, but not limited to, the following guidelines.

a. Flowers, shrubs and bushes

- i. Donated plants become exclusive property and maintenance responsibility of GRF;
- ii. Only those plantings that require a maintenance effort consistent with other plantings will be considered;
- iii. Site preparation, installation and site restoration will be the responsibility of GRF;
- iv. Only perennial flowering plants will be permitted and incorporated in existing beds; and
- v. Placement of plants will be based on criteria such as the variety, color, mature height and size. Compatibility with surrounding areas will be a strong consideration for planted materials and their location.

b. Trees

- i. Donated trees become the exclusive property and maintenance responsibility of GRF;
- ii. Site preparation, installation and site restoration will be the responsibility of GRF;
- iii. Tree placement/location will be based upon variety of tree selected, mature height, size etc. Compatibility with surrounding areas will be a strong consideration for trees and their location; and
- iv. Size and species of tree(s) donated shall be limited to those determined by GRF.

c. Signage

- i. No signage or slogans shall be displayed on donated personal property or those items secured with U.S. dollar cash donations. Donation acknowledgement shall be found listed on gratuity plaque displayed at one selected location, e.g., the Community Center or applicable clubhouse, if gratuity plaques are displayed there. Gratuity plaque will list only the name(s) of the person(s) or the specific club name and the date of the donation.

d. Benches, tables and other amenities

- i. Donated benches become exclusive property and maintenance responsibility of GRF;
- ii. Site preparation, installation and site restoration will be the responsibility of GRF; and
- iii. Amenity must be similar to or complement other amenities in the area.

e. Buildings, structures and public art

- i. Donated buildings, structures (including playgrounds) and public art are not considered as part of this policy.

9. Conditions

- a. **Cost:** Donor covers the full cost for the purchase, installation and maintenance during the expected life cycle of donated community space elements.
- b. **Installation:** Installation of donated community space elements, including any donor acknowledgement, will be completed by VMS personnel. Installation will be scheduled at a time and date as determined by applicable department director or COO, so as not to unnecessarily interfere with routine maintenance activities.
- c. **Removal and/or relocation:** This section applies to both existing and new donations. GRF reserves the right to remove and/or relocate donated community space elements and their associated signage when they interfere with site safety, maintenance or other activities.

10. Distribution of Donation

- a. Tangible items will be distributed to the applicable department director or COO for use.
- b. Monetary donations in U.S. dollars for the installation and maintenance expenses will be deposited into the appropriate account for the designated department as assigned by the chief financial officer (CFO) or recommended by the receiving department director.
- c. Donations of cash for undesignated donations will be deposited into appropriate account for the designated department as assigned by the CFO.

11. Donation Record Keeping

A copy of the Donation Agreement for accepted donations shall be forwarded to the CFO for recordkeeping, the designated department director for which the donation was assigned and to the COO.



12. Declined Donations

GRF reserves the right to decline any donation if, upon review, acceptance of the donation is determined in the sole discretion of GRF to be not in the best interests of the community.

Attachment

ATT 1: Donation Agreement

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Resolution 90-20-XX

Donation Agreement between GRF and _____

This Agreement, entered into this ____ day of _____, 2020, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and _____ ("Donor").

WHEREAS, GRF and Donor recognize the important of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village;

WHEREAS, the Donor has offered to donate _____;

WHEREAS, the _____ Department Director or COO reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- Meet a true need of the facility;
- Not interfere with the intended current or future use of the facility; and
- Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, _____ (date) that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth and agree as follows:

Section 1 The donation, known as _____, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2 Donation description:
Space of facility:
Location:
Additional information:

Section 3	Amount of Donation	
	Item cost:	\$
	Installation cost:	\$
	Maintenance cost:	\$
	Total donation:	\$

- Section 5 GRF reserves the right to move/remove and/or retire the donation following cessation of the five year period. The term shall commence upon the date entered into and indicated above.
- Section 6 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- Section 7 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.
- Section 8 Term: The term of this agreement is a minimum of five years or beyond, if applicable.

RESOLVED FURTHER, that Resolution 90-XX-XX adopted _____ is hereby suspended in its entirety and cancelled.

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.